

## **AWPA Award of Merit Policy and Regulations**

The Award of Merit is the Association's highest award, bestowed in recognition of outstanding contributions to furthering the objectives and purpose of the Association. The award is made available once annually under Article X of the By-Laws, and is administered by the Executive Committee under the policies and regulations set forth below.

### **Policy**

It shall be the responsibility of the Association's Executive Committee to administer the Award of Merit with the highest level of integrity; to encourage members to nominate, for the Award of Merit, those persons who have made outstanding contributions of distinguished service in furthering the objectives of the Association; to appoint a competent Awards Jury who is charged with studying all nominations and supporting documents and exercising a high degree of discretion in making selections; and to bring prestige to the Association through the process of bestowing honor on those who have distinguished themselves in the field of wood protection. The Award of Merit shall be bestowed at the Annual Meeting by the President of the Association.

### **Regulations**

1. Nominations for the Award of Merit may be made by any member of the Association in good standing, excepting members of the Awards Jury who may not submit a nomination. Persons nominated are not required to be members of the Association.

2. Nominations shall be submitted in writing to the Association Secretary no later than December 1st of the year preceding the year when the award is to be made. Nominating documents should be comprehensive, specific and contain:

- A. Nominee's name
- B. Address
- C. Business address
- D. Business title
- E. Present job with description
- F. Under-graduate and graduate school (listing degrees)
- G. List of any honors or awards previously bestowed by technical or trade associations or societies or others
- H. List of published papers, books, patents, etc. by specific reference to title, media and publication date
- I. A statement by the nominator appraising and evaluating the nominee's contributions in the field of wood preservation or industrial recognition
- J. Name and address of the member signing the nomination.

Each nomination shall carry only one member's signature; nominations carrying multiple signatures (petitions) shall be edited by the Association Secretary to remove all signatures except the first name listed. Nominations in excess of one (two or more) received for the same candidate in any three year period shall be rejected by the Association Secretary, and therefore not considered by the Awards Jury.

3. Nominations of deceased persons will not be accepted for consideration. However, if a candidate should pass away subsequent to the announcement by the Executive Committee of their selection to receive the award, a posthumous award shall be allowed.

4. Awards shall be made to individual persons, singly, except in extraordinary cases where an Awards Jury and the Executive Committee should find two persons equally deserving. Under such circumstances, the award shall be made jointly, with duplicate awards bestowed.

5. Any nominee who has received an award of recognition for scientific or professional work from a society, technical or trade association previous to their nomination for an AWPAA Award, may not receive an AWPAA Award based on the same scientific or professional work.

6. The recipient of the AWPAA Award of Merit will be expected to appear in person to receive the award and to deliver an address on the subject for which the award was made. Under extraordinary circumstances, this requirement may be waived by the Executive Committee.

7. If a nominee is not selected in the first year of their nomination, the nomination will remain active for an additional two year period. Nominations failing to be selected after consideration by three (3) Juries shall be retired. Nominees not selected after consideration by three (3) juries shall be ineligible for re-nomination for a period of five years after the award for which they were last considered was bestowed. The Association Secretary is responsible for maintaining the Award of Merit nominations file.

8. The Awards Jury shall be Chaired by the Associations' immediate Past President (serving on the Executive

Committee). Should the immediate Past President be unable to fulfill this obligation, a replacement Chair shall be appointed by the Executive Committee of the Association. The balance of the Jury membership shall be composed of; the General Chair of the Protectants Committees; the General Chair of the Treatments Committees; and three other qualified members of the Association, one to be appointed by each successive Chair to serve staggered three-year terms. Nominating documents shall be directed to the Chair of the Awards Jury by the Association Secretary.

The Jury Chair shall distribute the nominations to the members of the Jury, asking the question of each nominee; "Is this nominee worthy of receiving this award?" Deliberations shall then commence on all nominees deemed worthy by a majority of the Jury. The Jury shall select the nominee (or nominees, pursuant to paragraph 4) most worthy of receiving the award and the Executive Committee shall be notified as to the Jury's selection. Should none of the nominees be deemed worthy by a majority of the Jury, the award shall be reserved, and the Executive Committee so notified.

9. The Executive Committee shall confirm the selection of the jury by a favorable vote of three-fourths of the members present at their January/February meeting (of the year the award is to be bestowed). The award recipient shall be immediately notified by the Jury Chair and preparations for bestowing the award at the next Annual Meeting shall be started.

The Association Secretary is responsible for making the arrangements for the presentation of the award. These arrangements shall include:

- a. Compile background information on the award winner for use by the President in preparing the presentation remarks.
- b. Secure and prepare the award with the appropriate engraving.
- c. Coordinate with the Association President to establish the time, during the Annual Meeting of the Association, for the presentation of the award and delivery of the recipient's acceptance address (if not waived pursuant to paragraph 6).